

President

Role Description

Role Purpose

The President is the ceremonial and democratic leader of Dorset NEU. The role involves chairing district meetings, upholding the democratic processes of the union, ensuring fair and inclusive debate, and representing Dorset NEU at key events. The President supports the District Secretary in ensuring the smooth running of Dorset NEU and acts as a respected figurehead for the district.

Key Responsibilities

1. Chairing Meetings & Ensuring Democratic Process

- Chair Dorset NEU district meetings, including the AGM, ensuring they run efficiently, fairly and in line with NEU rules and standing orders.
- Facilitate open, respectful and inclusive debate, ensuring all voices can be heard.
- Oversee voting procedures and ensure democratic decisions are properly recorded and upheld.

2. Supporting District Leadership

- Work closely with the District Secretary to plan meeting agendas and ensure district business is conducted effectively.
- Provide guidance and support to district officers where needed.
- Help maintain unity, clarity and shared purpose across the district's officer team.

3. Representation & Visibility

- Act as the representative figurehead of Dorset NEU at formal events, conferences or meetings when appropriate.
- Promote Dorset NEU values publicly and positively.
- Support the district's presence at NEU regional and national events where appropriate.

4. Governance & Oversight

- Ensure Dorset NEU operates within NEU rules, standing orders and democratic best practice.
- Support transparent decision-making and accountability across district activity.
- Provide advice and oversight in situations requiring procedural clarity or dispute resolution.

5. Supporting a Positive District Culture

- Promote a respectful, inclusive and collaborative culture within Dorset NEU.
- Encourage member involvement and support efforts to build strong workplace organisation and collective activism.
- Celebrate the work and achievements of Dorset NEU officers, reps and members.

6. Collaboration

- Work closely with the District Secretary, Vice President (if applicable), Treasurer and all other district officers.
- Liaise with the Regional Office when necessary to ensure alignment with NEU expectations and procedures.
- Support the smooth transition of officers and help maintain organisational continuity.

Skills & Attributes

- Strong chairing and facilitation skills.
- Calm, fair and impartial approach to leading meetings and managing debate.
- Excellent communication and interpersonal skills.
- Good understanding of NEU structures and democratic processes (or willingness to develop this).
- Reliability, diplomacy and the ability to support a constructive, positive district environment.
- Commitment to NEU values of democracy, equality and collective organisation.

Time Commitment

- Attendance at all Dorset NEU district meetings and the AGM.
- Preparation and liaison time with officers ahead of meetings.
- Occasional representation at regional or national events or district activities.